

EXHIBITION TECHNICAL REGULATIONS FAMAART 2018

1) PRELIMINARY NOTE

The term "BolognaFiere" or "Organiser" stands for Fiere Internazionali di Bologna spa, with registered office at Viale della Fiera 20- 40127, Bologna(Italy).

2) GENERAL REGULATIONS GOVERNING FAMAART 2018

2.A - Dates, times and venue of the Exhibition

Famaart will be open to the public from **Thursday 1 to Saturday 3 March 2018** and will take place in the Bologna Exhibition Centre at the following times:

From Thursday **1st** to Friday **2nd** March: 10.00 a.m. – 6.00 p.m.
On Saturday **3rd** March: 10.00 a.m. – 4.00 p.m.

Exhibitors and employees must enter the Exhibition Halls at the following times:

Thursday 9.00 a.m.- 6.30 p.m.

Friday 9.30 a.m.- 6.30 p.m.

Saturday 9.30 a.m - 4.30 p.m. (on this day, it is possible to stay inside the Hall until 9.00 pm for stands dismantling and goods removal).

2.B - Availability of pre fitted stands - Hand-over

The stands in the hall will be made available to Exhibitors on:

Tuesday **27** February 2018 from 8.00 a.m.

and must be completed within 7.00 p.m. on Wednesday **28** February 2018

2.C - Access to the Exhibition Centre during the stand furnishing period

Admission to the Bologna Exhibition Centre is subject to advance accreditation of Exhibitors' data on the website: www.gate.bolognafiere.it . Exhibitors can easily access this site through the link inside the "Reserved Area" on the website www.famaart.it.

Each Exhibitor will be sent, to the administrative e-mail address specified in the application form, the User Id and Password to access his "Reserved Area" on Famaart website, in order to enter the information regarding his company's personnel and vehicles and print entrance passes.

Exhibitors and their fitters/suppliers who do not register on this site and do not print the entrance passes will not be authorised to access the Exhibition Centre during the Exhibition set-up and knock-down periods.

Please note that in these periods the "Exhibitors passes", which will be valid only starting from the first day of Exhibition at the above specified times, will not allow access to the Fair Ground.

The process also requires the Exhibitor to perform the Work Assignment procedure with regard to his fitters and suppliers. The Work Assignment procedure will allow these companies to receive a password so that they may register their employees and vehicles in their reserved area, and print their entrance passes. **Suppliers/carriers entering the Exhibition Centre to deliver materials on behalf of Exhibitors must also be in possession of the Packing List bearing the identifying data of the Exhibitor receiving such materials (Exhibitor's name, hall, stand). Suppliers who present a Packing List without such data will be denied entrance to the Exhibition Centre.** As required by current laws regarding health and safety at the workplace, the Exhibitor (customer), in relation to the works to be assigned, is responsible for verifying possession of the technical-professional requisites of all main contractors, of all subcontractors, and of all self-employed individuals that will work for the Exhibitor in the Exhibition Centre.

All necessary information provided by the Italian Law (Text for security, Law 81/08) for the access to the fairground are available at the main "Gate" website.

During the stand furnishing period persons and vehicles may enter the Exhibition Centre at the following times:

Tuesday **27** February: 8.00 a.m. / 6.00 p.m.
Wednesday **28** February: 8.00 a.m. / 6.00 p.m

Stand furnishers already inside the Exhibition Centre may continue to work for one hour after the closing times given above, **thus until 7.00 p.m.**

It is forbidden to access the Halls with vehicles, forklifts and any other NON-ELECTRICAL mean of transport.

Waiting in the surrounding area of the Exhibition halls must be limited to the time required for unloading and loading of goods and equipment: vehicles not used for such operations would be provided in the areas reserved for parking. Specifically, it is forbidden to unload and park containers or detachable parts of non-self-propelled vehicles.

In accordance with work safety legislation, BolognaFiere may establish specific criteria for admission to the Exhibition Centre during the stand set - up period and may restrict vehicle access and / or establish charges in the event vehicles are parked outside the spaces or for longer than the timeframes established by the Organiser.

In particular, if cars or other vehicles remain in the Exhibition Centre for more than two hours, the Exhibitor whose password has been used to accredit the vehicle will be charged a sum of € 500.00 plus VAT.

It is also strictly forbidden, for safety reasons, to leave vehicles inside the Exhibition Centre when it is closed. In case of an unauthorized stay BolognaFiere will take steps to obtain the forced removal of vehicles outside the Exhibition Centre, at the risk and expense of the owner of the vehicle.

For safety reasons, Exhibitors and the fitters working on their behalf are prohibited from using their own lift trucks, mobile cranes, aerial platforms, etc. in the Exhibition Centre. For these needs, they must contact Official Freight Forwarders of BolognaFiere to ensure strict compliance with safety regulations. The above rules do not apply to transport vehicles equipped with an on-board crane arm, which may be used in the Halls only if they are fit with tubes to discharge motor exhaust outside the Halls.

In special cases, exceptions (adequately grounded) may be requested from the BolognaFiere Operations Division, subject to delivery of the certificate of suitability for the vehicle to be used and of the Operator. In case of authorization, the requesting party will be charged an amount to cover administrative and control costs for management of such authorizations (for more information, please contact the Operations Division).

For terms and conditions, see the form "Authorization request for the use of lifting equipment," to be signed when the authorization is issued.

If any lifting equipment is brought in and used without prior authorization, BolognaFiere will immediately stop the equipment and order it removed from the Exhibition Centre.

Exhibitors are forbidden to enter the halls with vehicles that do not have electric traction.

On **March 1st** the access of vehicles inside the halls shall be strictly prohibited; stand furnishers may continue to work using hand-pulled trolleys which, if necessary, can be hired from the BolognaFiere whose office is located in the Exhibition Centre, according to the above mentioned times (see art. 2 A).

2.D - Removal of Exhibition material and stand equipment; hand-back of stands

Stand equipment and products may be removed from the Exhibition Centre at the following times:

Saturday 3 March: 4.30 p.m. to 9.00 p.m.

Sunday 4 March: - closed -

Monday 5 March: 8.00 a.m. to 2.00 p.m.

Vehicle access to the outdoor areas and halls will be governed by the provisions covering stand furnishing (see art. 2.C).

Stand clearance must be completed by 2.00 p.m. on 05 March 2018.

In default the stands will be dismantled by the organizers and goods left in the stand will be considered as wastes and sent to public discharges, and the Exhibitor shall be required to reimburse all expenses connected with dismantling plus a penalty of € 300,00, plus Vat for each 16 sqm, except for possible reimbursements for further damage.

The Exhibitor shall be solely liable for damage or theft that may occur either during or after the Exhibition.

2.E- Terms of payment

Payment of the fees due for participation in the Exhibition shall be made within the times and in the manner set down on the application form.

Although the "exit voucher" may not be issued to Exhibitors who have not settled all their dues, both direct and indirect, it does not constitute a receipt of payment of the amounts due for participation in the Exhibition and shall be valid only for the vehicle specified thereon.

2.F - Insurance – Release, Assumption and limitations of liability

During the hall opening hours the Exhibitor shall watch over His own stand either directly or by means of his personnel. Although BolognaFiere provides a general day and night security service inside the Exhibition Centre when the Centre is closed to the public and to Exhibitors for the entire duration of the Exhibition and for the stand furnishing and removal periods, BolognaFiere is released from any and all responsibility for theft and/or damage that may be sustained by the Exhibitor.

The Exhibitor shall also be responsible to BolognaFiere for all damage, be it direct or indirect, which for whatever reason is attributable to him or to the staff working for him (including damage caused by furnishings or by the systems set up either by the Exhibitor or by third parties tasked to do so by him, even if they have been inspected by BolognaFiere).

Compensation for theft or damages suffered by the Exhibitor, even outside the hall opening hours (including all days set aside for building and taking down stands), will be provided solely by way of the insurance coverage and within the limits/ conditions established therein. The Exhibitor shall benefit from the following insurance policies taken out by BolognaFiere:

a) All Risks cover (including fire and theft) for direct physical damage to furniture, fittings, equipment and goods on the stand, excluding cash, valuables, jewellery and the like and excluding the software installed in computers and excluding

any cover for loss of use of the furniture, fittings, equipment and goods during the period when the Exhibition is being held: cover € 40,000.00 full first loss cover (including fire and theft), with absolute excess of € 300,00 per claim, increased to € 600,00 for damages sustained after the end of the Exhibition and with a compensation limit solely for audiovisual equipment of € 20,000.00 per claim;

b) Third party Liability cover, including fire damages: single limit 50,000,000.00;

c) Exhibitor's Employees Liability cover: single limit per claim of € 3,000,000.00 with limit of € 2,000,000.00 per person;

d) Exhibitors and BolognaFiere waive the right to any claims made against the event' insurer.

The above-listed insurance policies are governed by the conditions and limitations which the Exhibitor may request from the Exhibition organising office, and which will be printed on the form contained in the Exhibition's documentation.

These insurance policies do not release the Exhibitor from liability in respect of all risks which according to the independent assessment of the Exhibitor, are not covered or which exceed the limits of cover as set out above.

The Exhibitor shall take out such supplementary cover, as he deems appropriate.

In particular, because of the existence of a system of video controlling of halls, in case of thefts Exhibitors must present a written report draft by the Public Authority, within seven days after the end of the Exhibition. In default, there might occur the loss of the allowance.

The Insurance Company will also handle claims and settlements at the end of the Exhibition, on the terms and conditions as set out in the aforementioned form.

In any event the Exhibitor hereby undertakes to include in the supplementary insurance cover a clause in which the insurers waives any action of recourse or redress against the Exhibitors and BolognaFiere, and in default he shall indemnify and hold it harmless from any action that may be brought against it.

Having taken note of the foregoing, the Exhibitor nevertheless (on his own account and for his agents, employees or assistants) expressly relieves BolognaFiere from any liability for loss or damage which for whatever reason may occur in the Exhibition area assigned to him, and during the installation or dismantling of the area assigned to him, and in respect of anything located therein, and he accepts sole liability for any damage caused to third parties by the management of the Exhibition space or by anything introduced therein, and which is not covered in the terms or manner indicated above or by additional insurance cover taken out by the Exhibitor.

BolognaFiere will accept no liability for consequential damages, damage to image, loss of revenues, etc.. As regards direct damages, the Exhibitor accepts that the liability of BolognaFiere is limited to the insurance limits as stated above. The Exhibitor accepts these limits of liability.

3) FURNISHINGS AND PROHIBITIONS

3.A – Definition of stand fittings type and approval procedures

Stand set-up, regardless of surface area, is classified as follow:

- STANDARD set-up
- NON STANDARD set-up

NON STANDARD set-up entails even just one of the following features:

- Latticed metal ("American") structures with clear structural span exceeding 8,00 metres or with total length exceeding 32.00 metres
- Horizontal metal or non-metal structures with clear span exceeding 4.50 metres.
- Installation anchored to BolognaFiere structures
- stand built on intermediate floor (even if closed to the public)
- platforms over 0,80 m height

All structures set up in external areas with a covered surface area greater than 75 m² are to be considered non-standard furnishings

Because the Exhibition Centre has obtained authorisation for use of the Exhibition spaces based on a traditional set-up scheme, i.e., with parameters defined as STANDARD, an Exhibitor who proposes a set-up with even one of the above mentioned characteristics must, at least 20 days prior to the start of the official set-up period, transmit (by fax or certified email) the design for the off-standard set-up, with signature and seal of a qualified engineer/architect, to the Organiser and to BolognaFiere for approval.

If the Exhibitor is not in possession of the design or the off-standard set-up signed by a qualified engineer/architect, the Exhibitor may, using the appropriate form on Befair e-commerce platform www.befair.eu, request BolognaFiere to conduct an advance check of the design.

If the signed and sealed design for the off-standard structures is not transmitted to BolognaFiere, an inspection and validation will automatically be conducted and the Exhibitor will be charged twice the regular cost for such service specified on the above-mentioned forms.

For the non-standard furnishings a static test is obligatory and shall be performed exclusively by BolognaFiere. For this purpose the Exhibitor will be charged an amount corresponding to the type of furnishing, indicated in the form on [Befair](http://www.befair.eu) e-commerce platform www.befair.eu.

In all cases, the construction of complex latticed metal ("American") structures (total length exceeding 32,00 metres, calculating both vertical and horizontal structures, and/or with clear structural span exceeding 8 metres) or horizontal metal or non-metal structures with clear exceeding 4.50 metres, as well as intermediate floors, is subject to the transmission (by fax or certified email) to BolognaFiere structure's design, signed by the qualified Engineer/Architect, inclusive of a calculation report specifying load conditions during assembly and disassembly based on the construction method involved, as well as a certificate of correct assembly (at the end of work), signed by a qualified technician.

In any case, BolognaFiere has ever the right to examine stand projects that fall outside conventional set-ups in terms of dimensions and potential danger. The Exhibitor must provide technical drawings and calculation with the names of the technicians responsible for the structural part, for the furnishing, for the set-ups, for aspects regarding health and safety at the workplace, and for the systems. The same obligation applies for stands built in external areas. BolognaFiere may request the intervention of the Supervisory Committee for places of public entertainment.

3.B - Stand furnishing

The Exhibitor shall limit his display to the area allocated to him, as marked off by painted lines or adhesive tape, as no partition walls will be provided.

Therefore the display area shall not exceed the theoretical plane passing through the axis of the plates at the foot of the front pillars which support the side walls of the stands. Inside the hall the stands may not exceed a standard height of 2.50 m. In order to take account of any added thickness due to raised floors, lighting elements and light supports, including lattice structures, a maximum tolerance of a further 0,50m will be allowed, taking the above-specified limit to 3,00 m, on condition that the structures whose sides face adjoining stands are perfectly finished and painted in a neutral, solid colour. Suspended piles and the related suspension systems, must be made in accordance with the directives from the Ministry of the Interior dated 01/04/2011 providing, in addition to the main connection system (bell, chain, auction....) **also a safety connection** for "suspended loads" with reference to truss structures (simple type or "ring" type) or other types of beams or facilities and all related piles (monitors, projectors, lights, speakers and other sub-structures...) that are bound to a top or bottom structure or via a lifting element.

The listed items must be in accordance and in possession of all the documents included in the said above Ministry of the Interior Action.

The Exhibitor must keep inside the stand, in sight and ready to use, attested fire extinguishers properly marked and in adequate quantity to the surface of the stand, as provided by BolognaFiere.

Glass walls in direct contact with the public must meet applicable legislation and UNI standards.

The Exhibitor shall bear sole responsibility for the stability and compliance of furnishing materials with the fire-prevention regulations currently in force, and he expressly relieves BolognaFiere of all liability for any damage that may result from design and construction defects, including the dimensioning as inferred from the detailed drawings of the areas occupied. Any job that entails changes in the actual state of BolognaFiere's fixed and movable property (reinforcements, modifications, excavations, holes in fixtures, walls, structures and floor columns) may only be carried out with the prior authorisation of BolognaFiere, and shall be done at the expense and under the responsibility of the Exhibitor. The Exhibitor shall continue to bear responsibility for the duration of the Exhibition until the stand is handed back to BolognaFiere. Prior to starting work the Exhibitor is required to make over to Organiser an amount equal to the cost required to restore the stand to its original state, which will be undertaken by BolognaFiere.

3.C – Waste management

Set-up and dismantling:

During set-up and dismantling, Exhibitors/Fitters are expressly forbidden from leaving any refuse and/or special waste in the aisles, Exhibition areas and compound areas of the Trade Fair Centre.

Waste and materials left over from set-up and dismantling work shall be disposed of by the Exhibitor and/or its appointed agents and hall aisles kept clear of any such materials or other obstructions.

Waste and residual from set up work is to be removed by and at the expense of the Exhibitor and /or its employees (R2 Reserved Area form).

BolognaFiere specialist surveillance personnel, will be present in every hall during the Fair Ground opening times, verifying the respect of the rules and reporting infringements to the Management.

Every infringements will result in a fine being issued to the Exhibitor to cover the cost of BolognaFiere's expenses for the handling of waste, this being calculated at Euro 300,00 + Vat for 16 m² of Exhibition space occupied by the Exhibitor.

Exhibition:

Waste produced during the exhibition must be delivered to the waste separation and recycling areas in the Exhibition Centre and separated by type (paper, glass, metal, plastic and undifferentiated).

3.D - Prohibitions

It is specifically prohibited for Exhibitors to:

- apply loads to the hall structures, walls, lighting pillars, etc.;
- attach to or hang from the above-mentioned elements posters, cables, panels, banners or stickers;
- when securing carpets or similar materials to the floor, it is strictly forbidden to use strong double-sided adhesive tape, tape with internal paper backing or tape of weak consistency;
- damage the equipment belonging to BolognaFiere and the structures of the halls;
- use your own lifting equipment unless otherwise specifically authorised by BolognaFiere;
- to dump waste materials and/or refuse of any type;
- stage performances or entertainment, of whatever kind, nature or characteristic, even if they are confined to the stand or designed to present or promote products, without the prior written authorisation of BolognaFiere Management
- It is the exclusive responsibility of the Exhibitor to obtain any authorization from the health and public safety authorities and, in general, from the bodies in charge, for the above mentioned initiatives, if and as requested;
- access to the Exhibition Centre, during the opening hours to the public, with vehicles other than passenger cars.

The Exhibitor shall assume all civil and criminal liability for damage deriving from failure to observe or violation of the applicable legislation and all the requirements set out in these Regulations and in the Safety File and shall exonerate BolognaFiere from all demands for compensation made by third parties.

The Exhibitor shall inform its personnel and the companies operating on its behalf in the Exhibition Centre of the obligations and prohibitions set out in these Regulations and in the Safety File in relation to the general conditions of participation in the Exhibition.

In the event of failure to observe these regulations and those stated in the general conditions of participation, BolognaFiere will be entitled to adopt preventive measures towards a company that for example has an irregular fire safety position.

In the event that supplementary measures to the overall safety conditions are adopted, this may result in corresponding expenses being charged (to be evaluated at not less than € 300.00/module or an injunction being given to partially or totally dismantle the stand and declare it unfit for use.

4) GENERAL SERVICES

4.A - Technical assistance available to Exhibitors

The Organiser, through its Exhibition Office, will provide Exhibitors with comprehensive technical information on the general services available throughout the Exhibition Centre.

The services listed below may be requested from the Official Suppliers, whose names are given on the Befair e-commerce platform www.befair.eu.

- Video rental
- Audio equipment rental
- Green furniture rental
- Electrical systems
- Water systems
- Stand cleaning
- Catering
- Handlings /Porterage
- Forwarder
- Telephone and wi-fi services

Please note the following:

Material handling, load and download as well as porterage services are organized only by the Forwarder of BolognaFiere. Exhibitors wishing to bring goods of foreign origin (extra CEE) into the Exhibition Centre to be displayed as samples shall inform BolognaFiere to e-mail address: customs@marconiiffm.it

The following services are in operation in the Exhibition Centre:

- self-service, bar
- upon request, cocktails, bar service or/and refreshments delivered directly to the stand
- Travel agency
- Hardware
- Insurance

Responsibility for services

BolognaFiere regulates, but does not produce directly the services and therefore disclaims any and all responsibilities in respect of the performance thereof. Claims should be made in writing direct to email address: vendite@bolognafiere.it

5) TECHNICAL SERVICES

So far as the systems at its disposal allow, BolognaFiere can arrange for the supply of electricity, water and compressed air to the individual stands, as well as connection of these stands to the telephone network.

5.A) UTILITIES

In connection with the following utilities:

- **ELECTRICAL SYSTEMS**
- **TECHNICAL GAS SYSTEMS FOR WELDING, CUTTING AND SIMILAR TECHNIQUES**

Please note that the relevant connections must be requested and purchased on the Befair website www.befair.eu by means of the specific form indicating the conditions of the service, the charges and the operating specifications. Connections to the power supply may be made only by personnel from companies appointed by Bolognafiere, who will identify what they consider to be the most suitable connection point. Their judgement in this matter shall be final.

6) SPECIAL SERVICES

6.A- Entrance passes for Exhibitors-Parking stickers for cars

Exhibitors will be provided, free of charge, with entry passes in the following quantities:

Up to 32 sqm.	6 passes
from 48 to 64 sqm.	10 passes
over 64 sqm.	12 passes

Exhibitors will also be given two car parking passes, irrespective of the size of the stand, for parking lots prepared by BolognaFiere, subject to availability. The Exhibitor is responsible for these documents and for the behaviour of those using them.

6.B- Invitation cards for clients

Each Exhibitor will receive free tickets, both in paper and digital format, from the Organiser for inviting their clients to the Exhibition.

Requests for additional tickets should be addressed to the Show Office.

6.C – Catalogue and Show Guide

The Exhibition Catalogue will be published only on-line and will contain the information provided by the Exhibitors up to 30 days prior to the start of the Exhibition. With regard to the name and the product sector, the data supplied on the application form will be considered valid.

The Show Guide will be hard version and spread free of charge in the Exhibition Centre, and will contain information sent by Exhibitors within 30 days prior to the opening of the Exhibition.

6.D – Hotel reservation service

BOLOGNA WELCOME is the official Travel Agency of BolognaFiere Group which Exhibitors and Visitors should contact directly.

The promotions dedicated to Famaart will be available from the website www.famaart.it / Hotels & Travel Area .

For information please contact by e-mail: incoming@bolognawelcome.it

6.E - Sound broadcasts - Payment of royalties

Exhibitors are not generally allowed to broadcast music or to use music and sound reproduction equipment. Any exceptions may be authorized in writing.

Such authorization may be withdrawn at any time with immediate effect by means of written notice.

Authorization does not exempt the Exhibitor from respecting current laws governing copyrights and noise pollution regulation (maximum limit permitted by law). He must also use equipment avoiding loud noises.

In order to fulfil the required formalities, parties interested may apply directly to S.I.A.E.- Via Orfeo 33/a - 40124 Bologna Tel. 051/4290311-346661.

7) SPECIAL PROVISIONS

7.A - Entry with bags or suitcases

It is strictly forbidden to enter the Exhibition Hall with luggage or parcels or any other containers which must be deposited at the cloakroom.

7.B - Entry with dogs or other animals

Only dogs on a leash and wearing a muzzle or in a dog carrier can be admitted to the Exhibition Centre, except for dogs specifically trained to assist disabled persons that can access without restrictions.

7.C - Ban on photography and filming and entry to the Exhibition Centre with photographic and filming equipment

It is forbidden to enter the Exhibition Centre with cameras, film cameras, video recorders or any other type of filming equipment without the prior authorisation of BolognaFiere.

It is forbidden to photograph and film the interior of the Centre, the stands and the goods on display without the prior authorisation of BolognaFiere and the stand owner.

7. D - Radio electrical devices

All the radio electrical devices used (Tran receivers, radio microphones, radio cameras etc) must be in conformity with the existing rules (regulation 99/05 EC conformity mark) and accompanied, if necessary, by the relative authorization (electronic communications directive art. 107) and must operate on authorized frequencies.

8) RIGHT OF SURVEILLANCE AND INTERVENTION BY BOLOGNAFIERE

BolognaFiere takes steps to ensure that the regulations and the general conditions for participation are observed, and all persons entering the Exhibition Centre are obliged to abide by the provisions and instructions that BolognaFiere issues on entry to and inside the Centre; these instructions may take the form of signs, written notices and public address announcement and may also be issued by the service personnel or by any other means, it being understood that public address announcements and instructions given by the service staff shall take precedence over any other form of notification.

Exhibitors are reminded that failure to observe the rules or the violation of prohibitions may result in the immediate closure of the stand by officers or agents of BolognaFiere, or in the withdrawal of the entry passes and parking passes, nor shall this entitle the Exhibitor to any refund whatsoever.

9) MODIFICATIONS TO THESE REGULATIONS

Any provisions of law or regulations that alter the terms of these Exhibition Regulations will be immediately and automatically effective, even though the printed Exhibition Regulations have not been modified or changed to reflect said amendments.

In addition, BolognaFiere has the right to adopt at any time such measures as are deemed appropriate, which the Exhibitor shall immediately apply, with regard to fire prevention, health and safety, accident and damage prevention, and the safety of exhibitors and visitors.

These latter provisions may be brought to the attention of Exhibitors by any means and they shall take precedence over the general provisions in force up to that time.

EXHIBITION CENTRE REGULATIONS

1) ACCESS TO THE EXHIBITION CENTRE

The Exhibition Centre will be open on the days and at the times designated by BolognaFiere: the relevant details will be made known to Exhibitors and Visitors by whatever means BolognaFiere deems most suitable for the purpose. The days and times may be changed at any moment by means of announcements made over the public address system inside the Exhibition Centre or at the entrance gates. Admittance to the Exhibition Centre will only be granted to persons lawfully in possession of a proper entrance document; said document must be kept for their entire period of time spent inside the Exhibition Centre and must be produced whenever requested by the service personnel.

2) RULES AND OBLIGATIONS

Every person who enters the Exhibition Centre shall behave in a civil manner and show proper respect for the property and equipment belonging to BolognaFiere and third parties present inside the Centre. Said persons shall also promptly and scrupulously obey all the rules and instructions issued by BolognaFiere at the entrances and inside the Exhibition Centre by means of signs, written notices and public address announcements, as well as by the service personnel or any other means, it being understood that public address announcements and instructions given by the service staff shall take precedence over any other form of notification.

3) SPECIFIC PROHIBITIONS

It is forbidden to promote any marketing actions outside the exhibiting booths without the written authorization by BolognaFiere. Inside the Exhibition Centre it is strictly forbidden to solicit collections or offerings for institutions of any type or to carry out religious, political or trade union activities or any other activity not directly related to the aims of the Exhibition, except where express written authorization has been granted by BolognaFiere. In particular it is strictly forbidden to organise or participate in games of skill or luck for any purpose. Generally, admittance to the Exhibition Centre is forbidden to children under 14 years of age, even if accompanied by an adult; possible exceptions to this rule may be made by BolognaFiere and communicated to the public using the most appropriate means. Dogs will be allowed only with muzzles and on a leash or inside appropriate kennels. No kind of limitation for dogs accompanying disabled. It is strictly forbidden to move about or use mechanical devices such as rollerskates, scooters, bicycles in the Exhibition Centre for any reason excluding the BolognaFiere service staff and the Organiser. It is strictly forbidden under any circumstances to use airplanes, or unmanned aerial vehicles (UAV) in the Exhibition Centre. It is forbidden to enter the Exhibition Centre with cameras, film cameras, video recorders or any other type of filming equipment without the prior authorization of BolognaFiere. It is forbidden to photograph and film the interior of the Centre, the stands and the goods on display without the prior authorization of BolognaFiere and the stand owner. BolognaFiere may deny entry to the Exhibition Centre or to the individual Exhibition halls to persons with bags, suitcases or other containers, and may require these to be deposited in the cloakroom. Defaulters may be removed from the Exhibition Centre by the service staff.

4) ACCESS WITH VEHICLES

Access will be granted, on the appropriate routes, solely to vehicles displaying the proper authorization and to the persons riding in them, provided they are in possession of the required entry passes and only during the established periods. Parking inside the Exhibition Centre will be permitted only in the designated parking spaces upon display of the relevant entry document. Parking is not allowed in the Exhibition Centre after closing hours. Specifically, it is forbidden to unload and park containers or detachable parts of non self-propelled vehicles. In the event of failure to observe these provisions BolognaFiere may remove the vehicle from the Centre, at the risk and expense of his owner, who will be considered jointly and severally liable to the related costs together with the Exhibitor. BolognaFiere is hereby released from all responsibility regarding the attendance of vehicles and shall not be held liable for damage or theft of any kind. BolognaFiere is released from all responsibility regarding vehicle attendance and shall not be liable for damage or theft of any kind. For safety reasons, access and stay on the Exhibition Centre area, during the opening hours to the public, of vehicles other than passenger cars is not allowed (no trucks or business vehicles). In case of unauthorized stay, BolognaFiere will take steps to obtain the forced removal of the vehicle outside the parking area, or to put mechanisms on the vehicle in order to prevent its usage (expense and risks of the owner).

5) THE RIGHT TO AMEND AND WAIVE

BolognaFiere has the right to supplement, modify and annul these rules and regulations, and to make exceptions thereto, giving notice to this effect using the means deemed most appropriate

6) SANCTIONS

Failure to fulfil the obligations as set out in these regulations may result in the withdrawal of the entry documents and the immediate removal from the Exhibition Centre of those responsible and - if the defaulting party is an exhibitor or one of his assistants - in the temporary or permanent closure of the stand.